Information and instructions for applicants requesting nonstandard testing accommodation

A. Information and instructions for ALL applicants requesting NTA in connection with the February 2013 bar exam

Forms and detailed information and instructions for applicants requesting NTA in connection with the February examination are available on our website at www.ilbaradmissions.org. Limited information, including information for applicants who have requested and received NTA in connection with a previous Illinois bar examination, is set forth below.

1. **Filing deadline.** A fully completed Applicant Request for NTA, including a fully completed Certificate of Medical and Psychological Authority and ALL other required forms and supporting documents from third parties, is considered part of your application to take the bar exam. ALL such forms and documents must be filed simultaneously with the paper portion of your application, in accordance with application examination filing deadlines and subject to corresponding application fees. Applicants filing NTA forms or materials after November 1 will be assessed a late filing fee. NTA forms or materials filed after December 31, 2012 will be considered only in connection with the July 2013 examination.

   NTA forms and materials submitted after the final late filing deadline, including requests to modify nonstandard testing accommodations at any stage including those already approved, not yet approved, approved in part, or denied, will be considered only in connection with the next succeeding examination.

   While the Board is sympathetic and accommodating to any documented disability or impairment, any diagnosis or injury occurring after the final late filing deadline will NOT be accommodated in Nonstandard Testing under any circumstances. The forms and fees of those applicants will be carried forward to the next examination so that proper and complete verification of accommodations requests can be made. All requests for nonstandard testing accommodations are submitted to an independent consulting expert of the Board for review and recommendation. After the final late filing deadline, there is simply not sufficient time for applicants to file proper NTA requests, to request and submit all of the proper forms from providers, employers and educational institutions, for the Board's consulting expert to review all documentation and make recommendations, and then for the Board to make necessary arrangements for administering the exam with appropriate nonstandard testing accommodations.

2. **Computer use.** The use of a computer to answer the essay portions of the examination is not considered an accommodation in Illinois. All applicants have the option of using their personal laptop computers by registering to participate in the laptop program, and all applicants, including NTA applicants who wish to use their laptop computers must register for the laptop program. Although space limitations may restrict total registration for the laptop program, NTA applicants whose materials support computer use as reasonable accommodation for a disability will be given priority. Please note that the Board will not permit the use of a spell check function unless the applicant timely requests use of spell check on the Applicant Request for NTA form, the applicant's diagnosing authority timely recommends spell check on the basis of a properly diagnosed and documented disability, AND the applicant is approved for spell check by

a consulting expert of the Board.

    a. Information re the laptop program is posted on our home page at
www.ilbaradmissions.org . Laptop registration opens at 12 AM on November 30.

    b. It is the responsibility of any NTA applicant who wishes to use a computer to
answer the essay portions of the examination to make proper and timely attempt to
register for the February 2013 laptop program. If s/he fails to do so, s/he will not be
permitted the use of a computer to answer the essay portions of the exam.

    c. No later than February 3, 2013, any successful laptop registrant who is also
requesting NTA must advise Ty Perry by email directed to
Tperry@ilbaradmissions.org that s/he has also registered for the laptop program. If
s/he fails to do so, s/he will not be permitted the use of a computer to answer the
essay portions of the exam.

    d. Also no later than February 3, 2013, any NTA applicant entitled to use a computer
on the basis of a documented disability who made proper and timely attempt to
register for the laptop program, but was informed that the program is full, must so
advise Ty Perry by email directed to Tperry@ilbaradmissions.org in order to be
included in the laptop program. If s/he fails to do so, s/he will not be permitted the
use of a computer to answer the essay portions of the exam.

B. Re-examination applicants

Each applicant who has previously requested and received NTA must complete and submit an
Applicant Request for Nonstandard Testing Accommodation form EACH time s/he applies to take the
Illinois bar examination. S/he must also log into his or her personal ibab registration account and
answer affirmatively the question asking whether s/he wishes to request NTA.

IF the condition of the applicant has not changed, **and** s/he is requesting **EXACTLY** the same NTA as
previously approved by the Board, s/he may rely on his or her previously submitted third party
documentation, **PROVIDED THAT IT IS SUFFICIENTLY RECENT TO ESTABLISH CURRENT IMPAIRMENT.** In most
cases, current impairment must be established through documentation of formal assessment
conducted within the last 3 to 5 years. Highly variable conditions require more frequent assessment. If
your previously submitted documentation is more than 3 years old, or your disability is significantly
variable, please direct inquiry regarding the need for reevaluation to Ty Perry at
Tperry@ilbaradmissions.org. Such inquiry must be made well in advance of filing deadlines. Necessity
of reevaluation will **NOT** under any circumstances extend a filing deadline or result in waiver of
applicable filing fees.